

Betteshanger Park Risk Assessment Form

ACTIVITY TYPE: **Target Archery**

LOCATION: **Betteshanger Country Park
Deal, Kent
CT14 0BF**

NO. OF TRAINED EMPLOYED/STAFF/STEWARDS:

Craig Robertson
Dominic Plant
Ian Pettitt
Kieron Driver

ASSESSOR (print): **KIERON DRIVER**

ASSESSMENT DATE: **15 / 6 / 2021**

RISK ASSESSMENT Activity Location



RISK ASSESSMENT

HAZARD AND RISK IDENTIFICATION

ACTIVITY: Target Archery

LOCATION: Betteshanger Park

Persons at Risk = A: Employee B: Young Person/Trainee C: New/Expectant Mother D: Contractors E: Member of the Public F: Others in the Vicinity

SIGNIFICANT HAZARDS IDENTIFIED	PERSONS AT RISK	RISK RATING			CONTROL MEASURES	DATE ACTIONED and SIGNATURE
		Hazard x Risk = Risk Level				
Being shot by an arrow	A - E	5	2	10	Safety information and commands to be stated in the brief and reinforced throughout the session. Arrows only to be touched when told to do so. Participants not on the shooting line to be told to sit quietly and not distract those on the shooting line.	Kieron Driver Craig Robertson 15/6/2021
Impalement from an arrow. (Running, falling etc.)	A - E	4	2	8	Participants instructed to always carry arrows with piles pointing towards the ground. Participants warned not to run when carrying arrows. Staff vigilance when walking into firing area. All participants to walk on the outer edges of the firing zone when collecting arrows	Kieron Driver Craig Robertson 15/6/2021
Hit by falling target (head injuries, crush injuries, bruising etc.)	A - E	3	2	6	Participants to be shown correct way to remove arrows from target to prevent target from falling. Staff vigilance of group when arrows are being removed. Ensure Targets and target frames are correctly set up and braced before every session.	Kieron Driver Craig Robertson 15/6/2021
Equipment that is Damaged / broken causing injury.	A - E	3	2	6	All equipment to be checked prior to use by a trained archery coach. Damaged equipment to be taken out of service and fixed by a trained archery coach.	Kieron Driver Craig Robertson 15/6/2021

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Hit by bow string. (Bruising etc.)	A, B ,C, E	1	4	4	All participants to wear a short arm guard on the inner forearm of the hand holding the bow to reduce / eliminate bow string slapping.	Kieron Driver Craig Robertson 15/6/2021
Bruising, blisters, friction burn etc. on fingers.	A, B ,C, E	1	2	2	Finger tabs to be available for all participants if required. Instruction to be shown how to properly release an arrow	Kieron Driver Craig Robertson 15/6/2021
Strained Joints + Muscles	A, B ,C, E	1	2	2	Bows with appropriate draw strengths for participants to be selected by instructor. Staff vigilance for the awareness of participants that may be in pain	Kieron Driver Craig Robertson 15/6/2021
Stray Arrows firing out of the archery area	A - E	5	2	10	Archery curtain to be put up whenever archery is in progress. Wooden back board to prevent arrows sliding under the curtain. Area behind archery curtain to be roped off to prevent any through traffic. Signage to be displayed to raise awareness to visitors that archery is taking place.	Kieron Driver Craig Robertson 15/6/2021
Visitor's health unsuitable for activity. Medical Issues or injury.	A, B ,C, E	2	1	2	Instructors to have radios on them during activity. Staff to be vigilant and be aware of any changes in physical appearance or mental state. Reporting to a senior team member and giving first aid if necessary	Kieron Driver Craig Robertson 15/6/2021

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		Hazard	Risk	Risk Level		
Please see general site risk assessment for risks associated with whole site						
Visitors walking to the archery area from bike hire	A - E	3	3	9	All park staff to inform participants that they must walk around on the foot paths and not through the car parks.	Kieron Driver Craig Robertson 15/6/2021

Risk Rating		
Hazard (Severity)	Value	Risk (Likelihood)
Negligible	1	Unlikely
Slight	2	Possible
Moderate	3	Quite Possible
Severe	4	Likely
Very Severe	5	Very Likely

Hazard Value x Risk Value = Risk Level

Ranking of Risk (Risk Level)	
1 – 4	Low Risk
5 – 15	Medium Risk
16 - 25	High Risk

Low Risk – risk can be acceptable.

Medium Risk – acceptable with adequate control measures in place.

High Risk – action must be prioritised and timetabled to reduce risk to an acceptable level.